



香港義肢矯形師學會

Hong Kong Society of Certified Prosthetist-Orthotists

Sept. 9, 2009

Dear Full Members,

HKSCPO Scholarship

You are invited to apply for the HKSCPO scholarships to attend the following events:

	Event	Amount of Scholarship	Deadline for Application	Date of Notification
1	The 11th Beijing/Hong Kong Medical Exchange Conference Sichuan, China October 24-25, 2009 www.hkma.org/bhme/11bhme/index.htm	\$2,500	Sept. 19, 2009	Sept. 25, 2009
2	The 13th World Congress of the International Society for Prosthetics and Orthotics Leipzig, Germany May 10-15, 2010 www.ispo-2010-leipzig.de	\$10,000	Dec. 31, 2009	Jan. 31, 2010

To apply for the scholarships, you are required to fill in the enclosed application form and return to the Hon. Treasurer, on or before the deadlines specified, via the following corresponding:

Dr. M S Wong
Dept. of Health Technology & Informatics
The Hong Kong Polytechnic University
Hung Hom
Kowloon

For enquiries, please feel free to contact the undersigned at 26837794/5.

Yours truly,

Wilson Chan, CPO (HK)
Hon. Secretary
HKSCPO



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Hong Kong Society of Certified Prosthetist-Orthotists

Application for Scholarship

Applicant's Name:		Chinese Name	Affiliation
Correspondence Address:			
Phone No.:	Fax No.:	E-mail Address:	Membership No.:
Name of the Proposed Event:			Dates of Event:
			Location: (Country, City)

Declaration: (Please tick whichever is applicable)

- I will present paper at the proposed event
- I will present poster at the proposed event
- I have not received any traveling scholarship from the HKSCPO
- I have received traveling scholarship from the HKSCPO for _____time(s) on the following date(s):
_____ (MM/YY)

I commit to share what I have learned and experienced from the event with the members of the Hong Kong Society of Certified Prosthetist-Orthotists, in the form of **written report and oral presentation**, if my application is successful.

I understand that any dishonesty or false representation on this application form will lead to disqualification. I fully agree that my application will be disqualified under the condition of receiving sponsorship from any other bodies.

Applicant's signature: _____ Date: _____

Office Use:

Total Points: _____ Support / Not Support

Remarks: _____

A scholarship of HK\$_____ will be granted to the applicant for joining the Event.

Name of Approving Officer: _____ Signature: _____
On Behalf of HKSCPO Committee

Date: _____

HKSCPO Scholarship

Objectives

1. To encourage members to participate international congress/conference.
2. To maximizing the exposure of members to state-of-the-art events of different P & O specialties.
3. To engage and promote the P & O education development, clinical advancement, highly evolved technology and research activities to Hong Kong.

Selection Principle and Criteria

1. Selection will be based on a point system as below. In case of equal points, lots will be drawn.

Points System:

- Years of documented HKSCPO membership: 1 point for each year up to a maximum of 5
- Presenting papers at the proposed event: Each oral paper 3 points; each poster 1 point
- Deduction: Points are deducted if HKSCPO scholarship has been awarded* within the following period prior to the closing date of application:
 - 12 months or less: NOT ELIGIBLE
 - 13-24 months: 2 points
 - 25-36 months: 1 points
 - Over 36 months: Nil

*The word “awarded” includes those who have been offered a scholarship but withdrew after the selection or that the final payment of sponsorship was forfeited due to violation of rules.

2. The sponsorship should be the **sole** source of financial subsidy for the applied event.
3. All the successful applicants must commit to share with other members their learning experience from attending the event. The sharing can be in the form of written report and oral presentation or workshop or forum.
4. All the successful applicants must commit to assist the promotional activities by the HKSCPO during the event, if necessary.

Application Procedure and Announcement of Result

1. Interested members are required to fill in the application form and return to the selection board on or before the specified deadlines. For those applicants with paper submission, they have to inform Dr. M. S. Wong once their papers being accepted
2. Successful applicants will be notified individually on or before the specified notification dates.
3. The successful applicants will receive a maximum sponsorship after presentation of the conference report. The presentation of the conference report will be held at the HKSCPO AGM, or other specified events.

Claims and Payment

Receipted claims have to be supported by the following documents:

1. Copy of Certificate of Attendance
2. Original of Official Receipt of the registration fee.
3. Documentary Proof of oral / poster presentation (for applicant with presentation)

Claim should be made within one month from the last day of the event, with the above documents and an acceptable report. Payment will be forfeited if these requirements are not strictly fulfilled.

Please return your Application Form to:

Dr. M S Wong
Dept. of Health Technology & Informatics
The Hong Kong Polytechnic University
Hung Hom
Kowloon

For further information, please contact the Hon. Secretary, Mr. Wilson CHAN (Tel: 26837794 / 26837795, secretary@hkscpo.org)