Hong Kong Society of Certified Prosthetist-Orthotists
香港義肢矯形師學會

Membership Application Guidelines

(For Applicants with Local Qualification)

Membership

There are 3 categories:

I. Certified Prosthetist
II. Certified Orthotist
III. Certified Prosthetist-Orthotist

Applicants should have passed a certification examination, either on Prosthetics or/and Orthotics [refer to certification requirement] after he/she had finished a Bachelor of Science (Honors) Degree programme concentrated in Prosthetics or/and Orthotics in Hong Kong or had completed a three-year full-time training and education programme in Prosthetics and Orthotics offered by the Medical and Health Department, or the Hospital Service Department of the Hong Kong Government, or the Hospital Authority in Hong Kong, in or before 1998, or equivalent.

Successful candidate in the Prosthetics Examination will be awarded a certificate of the Society and be entitled to styled the title Certified Prosthetist (Hong Kong) and to use the abbreviated title, **CP(HK).**

Successful candidate in the Orthotics Examination will be awarded a certificate of the Society and be entitled to style the title Certified Orthotist (Hong Kong) and to use the abbreviated title, **CO(HK)**.

Successful candidate in the Prosthetics and Orthotics Examination will be awarded a certificate of the Society and be entitled to style the title Certified Prosthetist-Orthotist (Hong Kong) and to use the abbreviated title, **CPO(HK)**

Certification Requirements:

1. The applicant must be fluent in Chinese and English.

2. The applicant must be a graduate with a recognized Bachelor Degree with concentration(s) in Prosthetics or/and Orthotics in Hong Kong or its equivalent. The course curriculum should

have been validated by the Certification Board, fulfilling the education requirement to sit the certification examination. Besides the academic qualification, 6 months of continuous clinical experience supervised by a recognized clinical supervisor is required for each of the Prosthetic or Orthotic discipline respectively before the candidate can take the certification examination.

3. The applicant must apply and be accepted to sit the certification examination by the Certification Board of the HKSCPO.

4. The applicant must pass the examination as set by the Certification Board.

Any exemption of the above requirements must be approved by the Certification Board, and endorsed by the Society Committee of the HKSCPO.

Recognized Clinical Experience

1. Minimum clinical experience supervised by a recognized clinical supervisor for each professional stream (prosthetic / orthotic) is 26 full time work weeks with 40 hours per week.

2. Clinical coverage for one single professional stream (Prosthetics / Orthotics) should cover at least 2 main categories (ULO, SO, LLO, ULP, LLP) in the same stream with cases support.

3. A log book of clinical record signed by clinical supervisor should be submitted to the Certification Board.

4. The required clinical experience should be gained within 2 years.

5. Application for membership should be done within 2 years after gaining of the required experience.

Recognized Clinical Supervisor

1. Current recognized Clinical Supervisors are STANDING members of HKSCPO with AT LEAST 6 YEARS of continuous full membership.

2. The applicant should include a recommendation/reference letter (100-200 words) written by the recognized clinical supervisor along with the application form

Application Procedure

1. Application Form can be obtained from the HKSCPO website (www.hkscpo.org).

2. Original copy of the completed application form should be returned to the Hon. Secretary with the following documents:

a. Copies of Certificate/diploma/degree and relevant transcripts
b. A copy of your HKID card
c. A crossed cheque of $200 for the non-refundable Application Fee payable to “Hong Kong Society of Certified Prosthetist-Orthotists”
d. A reference letter written by a recognized clinical supervisor regarding your P&O clinical experience
e. Soft copies of Documentation proof of your recognized clinical experience

Mailing address of the Hon. Secretary:

Ms. Natalie Chan
Prosthetic & Orthotic Department,
1/F, Pok Oi Hospital, Au Tau, Yuen Long,
NT

Email of the Hon. Secretary:

secretary@hkscpo.org

3. Notification letter will be sent to the applicant within 4 weeks after receipt of the completed application form and the required documents.

4. The application deadline will normally be on 30th November and 31st May of each year for the 1st and 2nd Certification Board, respectively.

5. The 1st and 2nd Certification Board will be held in January and July of each year, respectively.

Reinstatement of membership

Members can apply for reinstatement of membership if they have ceased to be a member of the society. The current payment scale for reinstatement of membership is a reinstatement fee of HK$200 (for application purpose), plus all arrears in subscription. The arrears in subscription shall be subject to a maximum of three years' subscriptions. Other requirements and procedures for reinstatement of membership shall remain unchanged.